

HIRAM HIGH SCHOOL

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HHS Families,

We are grateful for the Paulding County School District investing in 1:1 computers for our middle and high school students district-wide. Hiram High School distribution date is schedule for **Friday November 3, 2023**. Students will receive a Lenovo laptop, charger, and case. However, there are several things that must happen before students can receive their laptop.

Steps necessary for your student(s) to receive a laptop:

1. Parent Agreement Technology Form must be signed electronically. (This was pushed out in Infinite Campus to parents on Friday, August 25, 2023.) To sign electronically, see below:

- Login to Parent Portal.
 - Click on the three lines in the top, left corner of the screen.
 - Choose Documents.
 - Choose "New Computing Device Agreement."
 - Complete the form.
 - Click submit at the bottom of the form.
- To receive this form – you must have a Parent Portal Account. If you don't have a Parent Portal Account, sign-up using this link: <https://www.paulding.k12.ga.us/Page/27508>
 - On the distribution date, classes will be escorted to the Aux Gym. Students need to know their student ID number.
 - Student Laptop Insurance – see information below

9th graders who received a laptop last school year:

For your student to receive his/her new laptop, we must have the Microsoft Surface SE laptop AND Charger returned in working order. If something is out of working order, please have your child talk to his/her 1st block teacher who can put in a help ticket. If your child needs a new charger, one can be purchased through RevTrak using the following directions:

- www.Paulding.k12.ga.us
- Click on parent dashboard
- Click on RevtraK (on left side of screen, under "Find it Fast")
- Click on PCSD BOE
- Click on Technology Department tab
- Choose the option "Surface SE Laptop Charger"

(9th graders will NOT receive a new laptop and charger until last year's laptop and charger are returned in working order.)

Student Laptop Insurance

The Paulding County School District has partnered with SmartTech to provide optional insurance for your student's device. You may purchase optional accidental damage or loss insurance for the laptop priced at \$24.00 per year to cover exceptions to our device support, maintenance, and warranty coverage. The insurance may be purchased before or immediately after receiving the laptop. The school district highly recommends purchasing the insurance for your student's laptop as the cost to pay out of pocket for repairs not covered by warranty is well above \$80.

[Smart Tech Insurance website](#)

Already purchased insurance?

If you have already purchased insurance for the current year for insurance, please make sure to update your policy by either calling SmartTech at (877) 307-6777 or using the [Contact Us](#) form on their website to notify them of the new device. Please note you will need the serial number that is located on the bottom of the laptop.